

STANDING RULES

OF

**CAPITAL CROSSROADS GAY
RODEO ASSOCIATION, INC.**

A CALIFORNIA NON-PROFIT PUBLIC BENEFIT CORPORATION



Capital Crossroads Gay Rodeo Association

1 **STANDING RULES OF CAPITAL CROSSROADS GAY**
2 **RODEO ASSOCIATION, INC.**

3 *A CALIFORNIA NON-PROFIT PUBLIC BENEFIT CORPORATION*

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5 **ARTICLE I – NAME**

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7 RULE 1.1 – Colors

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9 The “official” colors of Capital Crossroads Gay Rodeo Association shall be
10 NAVY BLUE and GOLD.

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12 RULE 1.2 – Logo and name usage

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14 The use of Association logos and the name of the Association shall
15 require approval of the Board, except on all media and merchandise
16 produced by the Association.

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18 RULE 1.3 – I.G.R.A. ASSOCIATION NAME AND ACRONYM

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20 For the purpose of recognition as a member association in the
21 International Gay Rodeo Association (I.G.R.A.), Capital Crossroads Gay
22 Rodeo Association shall use the association name, Sacramento’s Capital
23 Crossroads Gay Rodeo Association and acronym SCCGRA.

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25 **ARTICLE II – OFFICES**

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27 **ARTICLE III –OBJECTIVES & PURPOSES**

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29 **ARTICLE IV – MEMBERSHIP**

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31 RULE 4.1 - PAYMENT OF DUES

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33 Membership dues shall be made in the form of cash, personal check, EFT,
34 Money Order or Cashiers Check Payable to Capital Crossroads Gay
35 Rodeo Association.

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37 RULE 4.2 – LEVELS OF MEMBERSHIP

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39 Membership in Capital Crossroads Gay Rodeo Association shall be in one
40 of the following categories:

- 41
42 1. Individual
43 • Individual Membership dues shall be \$30 per year.
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45 2. Family

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- Dues for each two-person family which qualifies for Family Membership shall be \$50 per year.

3. Honorary

- The Board may grant individual memberships at no cost by recommendation from the Membership Committee.

RULE 4.3 – MEMBERSHIP APPLICATION

The membership application must contain certain needed information. It may also contain other information as deemed appropriate. The minimum information that the membership application, or electronic equivalent, must contain is listed below:

1. Primary member information

- a. Name
- b. Mailing Address
- c. County of Residence
- d. Telephone Number
- e. Email address (if available)
- f. Date of Birth (must be 18 or older)
- g. Date and Signature

2. Family member information

- a. Name
- b. Email address (if available)
- c. Date of Birth (must be 18 or older)
- d. Date and Signature

3. The following disclaimer statement:

Capital Crossroads Gay Rodeo Association is an organization comprised of men and women eighteen (18) years of age or older sharing an interest in promoting, advancing and developing the sport of rodeo and the “Western Lifestyle” in the GLBTI and non-GLBTI communities.

RULE 4.4 – REQUIRED INFORMATION

An applicant must provide the following items of information; without which the application must be rejected and returned to the applicant:

- 1. Name
- 2. Mailing Address
- 3. Date of Birth (must be 18 or older)

92 4. Signature

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94 **RULE 4.5 – MEMBERSHIP SUSPENSION**

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96 The following are cause for immediate suspension without further action
97 required by the Association or the Board:

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99 1. NSF/Returned check
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101 2. Having outstanding debts to the Association, either in the
102 form of property or monetary
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104 All other provisions of this rule are required to be performed before a
105 suspension may occur under this rule.
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107 **ARTICLE V – MEETINGS OF ASSOCIATION MEMBERS**

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109 **RULE 5.1 - MEMBERSHIP MEETINGS**

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111 1. SCHEDULING THE MEETING

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113 The Association meetings, (membership meetings), shall be
114 scheduled no less than on a quarterly basis. The meeting
115 shall be held until all official Association business is finished.
116 The Annual Meeting shall constitute a quarterly meeting
117 under this Rule.
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119 **ARTICLE VI – ASSOCIATION OFFICERS AND BOARD OF DIRECTORS**

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121 **RULE 6.1 – COMPOSITION**

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123 The Board of Directors shall consist of the following:

- 124
125 1. Officers of the Association: President, Vice President of
126 Administration, Vice President of Rodeo Operations,
127 Secretary, Treasurer, Member-At-Large and the Trustee
128 to I.G.R.A.
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130 **RULE 6.2 - OFFICER RESPONSIBILITIES**

131 **PRESIDENT**

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134 The President shall, subject to the direction of the Board, have the
135 following powers and duties:

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137 1. To preside at the Association membership meetings

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2. To preside at all regular and special meetings of the Board and to call special meetings of the same.
3. To direct, subject to the advice of the Board, the planning of the meetings and functions of the Association.
4. To sign contracts and other instruments connected with the business affairs and professional activities of the Association upon approval of the Board.
5. To appoint and remove all standing and ad hoc committee chairpersons and members unless otherwise provided in these Bylaws or Standing Rules.
6. To serve as the official representative and spokesperson or appoint an official representative of the Association at such meetings as may be designated by the Board.
7. To promote the interests and purposes of the Association, and to be responsible for the progress and work of the Association.
8. The President shall have such other powers and perform such other duties as may be prescribed by the Board, the By-Laws or by the Membership.

VICE PRESIDENT OF ADMINISTRATION

The Vice President shall have the following powers and duties:

1. Serve as primary assistant to the President in all duties of the President and shall assume the corresponding duties in the absence of the President.
2. Assume the duties delegated by the President
3. Shall chair the Association's Royalty as prescribed by the Board in accordance with the Association's Objectives and Purposes.
4. Shall chair the Membership Review Committee (M.R.C.)
5. Shall be at least an ex-officio member of all standing and ad-hoc committees of the Association.

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6. The Vice President of Administration shall have such other powers and perform such other duties as may be prescribed by the Board, the By-Laws or by the Membership.

186 VICE PRESIDENT OF RODEO OPERATIONS

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1. Serve as secondary assistant to the President in all duties of the President and shall assume the corresponding duties in the absence of the President.
 2. Assume the duties delegated by the President
 3. Shall chair the Association's Sierra Stampede Rodeo and Festival Committee in accordance with the Association's Objectives and Purposes.
 4. The Vice President of Rodeo Operations shall have such other powers and perform such other duties as may be prescribed by the Board, the By-Laws or by the Membership.

202 SECRETARY

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204 The Secretary shall have the following powers and duties:

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1. To provide an accurate roster of the membership and to distribute a list of all members, including their status, to each of the members of the Board prior to a regular Association meeting or upon request.
 2. To maintain an accurate list of all Association officers and committees.
 3. To accurately record the proceedings of all meetings of the Association and the Board, and to report the minutes of such proceedings in writing at all regular and special meetings of the Association or the Board.
 4. To maintain copies of the minutes of all meetings along with the signed register of members in attendance for each meeting.
 5. To give, or cause to be given, notice of all meetings of the Board and membership as directed by the President or the Board as per the By-Laws.
 6. To keep the seal and the records of the Association in safe custody.

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7. Keep current all corporate documents such as those filed with the Secretary of State of California. Upon their return to the Association, all documents are to become part of the corporate record of Capital Crossroads Gay Rodeo Association.

8. The Secretary shall have such other powers and perform such other duties as may be prescribed by the Board, the By-Laws or by the Membership.

TREASURER

The Treasurer shall have the following powers and duties:

1. To exercise general supervision over the receipts and disbursements of all funds of the Association.

2. To deposit all money and valuables in the name, and to the credit, of the Association in such depositories as may be designated by the Board.

3. To pay or direct payment of all bills of the Association and to keep a record of the same according to generally accepted accounting principles.

4. To submit a report of receipts, expenditures and condition of assets monthly to the Board. Supporting documentation, e.g. bank statements shall also be submitted.

5. To prepare for submission all necessary books, vouchers, and records ready for audit upon request by a two-thirds (2/3rds) vote of the Board or the membership.

6. The Treasurer shall have such other powers and perform such other duties as may be prescribed by the Board, the By-Laws or by the Membership.

MEMBER-AT-LARGE

The Member-At-Large shall have the following powers and duties:

1. Act as the liaison between the Board and the General Membership.

- 272 2. The Member-At-Large shall have such other powers and
273 perform such other duties as may be prescribed by the Board,
274 the By-Laws or by the Membership.
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276 3. Shall chair the Membership Committee in accordance with the
277 Association's Objectives and Purposes.
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279 TRUSTEE TO I.G.R.A.
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- 281 1. Act as the liaison between I.G.R.A. and Capital Crossroads Gay
282 Rodeo Association.
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284 2. Fulfill duties and responsibilities as directed by the I.G.R.A. By-
285 laws Article X, Section 9.
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287 RULE 6.3 - PUBLIC RELATIONS
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289 The President shall be the only person empowered to make official
290 statements regarding the Association. The President may delegate this
291 responsibility to another member of the Board if the need arises.
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293 RULE 6.4 – INDEMNIFICATION
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295 Capital Crossroads Gay Rodeo Association shall indemnify its directors,
296 officers, committee chairpersons, and other persons described in Section
297 5238(a) of the California Corporations Code, including persons formerly
298 occupying any such position, against all expenses, judgments, fines,
299 settlements and other amounts actually and reasonably incurred by them
300 in connection with any "proceeding," as that term is used in that Section,
301 and including any action by or in the right of the corporation, by reason of
302 the fact that the person is or was described in that section.
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304 On written request to the Board by any person seeking indemnification
305 under Section 5238(b) or Section 5238(c) of the California Corporations
306 Code, the Board shall promptly determine under Section 5238(e) of the
307 California Corporations Code whether the applicable standard of conduct
308 set forth in Section 5238(b) or Section 5238(c) has been met and, if so,
309 the Board shall authorize indemnification. If the Board cannot authorize
310 indemnification because the number of directors who are parties to the
311 proceeding with respect to which indemnification is sought prevents the
312 formation of a quorum of directors who are not parties to that proceeding,
313 the Board shall promptly call a meeting of the Members. At the meeting,
314 the Members shall determine under Section 5238(e) of the California
315 Corporations Code whether the applicable standard of conduct set forth in
316 Section 5238(b) or Section 5238(c) has been met and, if so, the Members

317 present at the meeting in person or by proxy shall authorize
318 indemnification.

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320 Capital Crossroads Gay Rodeo Association shall have the right to
321 purchase and maintain insurance on behalf of its officers, directors, and
322 other agents, against any liability asserted against or incurred by any
323 officer, director, or agent in such capacity or arising out of the officer's,
324 director's, or agent's status as such.

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326 **ARTICLE VII – DIRECTORS MEETINGS**

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328 **RULE 7.1 – VOTING**

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330 Only the elected Officers of the Association shall be allowed to vote on
331 issues presented for action.

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333 **ARTICLE VIII – COMMITTEES**

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335 **RULE 8.1 - STANDING COMMITTEES**

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337 **1. BY-LAWS AND STANDING RULES**

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339 a. The By-laws Committee shall maintain all by-laws, standing rules,
340 guidelines and regulations of the Association. This committee shall
341 process all proposed modifications of these documents

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343 **2. CORPORATE FUNDRAISING**

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345 **3. PUBLIC RELATIONS**

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347 **4. DEAN BERKAN RODEO SAFETY AND EDUCATION FUND**

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349 **5. EVENTS**

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351 **6. MEMBERSHIP**

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353 **7. E-COMMUNICATIONS**

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355 **8. NEWSLETTER**

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357 **9. ROYALTY**

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359 a. The Association Royalty shall be known by the I.G.R.A. recognized
360 acronym SCCGRA and may consist of a Mr., Ms., Miss and MsTer
361 title holders.

362 b. All title holders shall be at least 21 years of age.

- 363 c. The Royalty Committee shall be chaired by the Vice President of
- 364 Administration and will include the current title holders.
- 365 d. The Royalty Committee shall, under the direction of the Vice
- 366 President of Administration, produce the Annual Royalty Contest.
- 367 e. The Annual Royalty Contest shall be produced according to the
- 368 "RULES GOVERNING THE SELECTION OF MR., MS., MISS,
- 369 MSTER SCCGRA."SIERRA STAMPEDE RODEO AND FESTIVAL
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371 **RULE 8.2 - STANDING COMMITTEE & AD-HOC CHAIRPERSONS**

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373 The chairpersons of all committees shall be members of the Association
374 and shall be approved by the Board.

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376 **ARTICLE IX – FISCAL YEAR AND REPORTING**

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378 **RULE 9.1 – BUDGETS FOR EVENTS, FUNDRAISERS AND ACTIVITIES**

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380 Any event, fundraiser, or activity endorsed or sanctioned by the
381 Association which will have an anticipated outlay of more than five
382 hundred dollars (\$500), regardless of anticipated income, shall be required
383 to have a budget presented and approved by the Board. The budget will
384 outline, in detail, all anticipated income and expenses. Any such budget
385 shall be subject to approval at least ninety (90) days prior to the scheduled
386 activity date. Any event scheduled less than ninety (90) days shall have a
387 budget presented to the Board on the same date the event is presented
388 for endorsement or sanctioning.

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390 **ARTICLE X – BOOKS AND RECORDS**

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392 **ARTICLE XI – AMENDMENTS**

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394 **ARTICLE XII – STANDING RULES**

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396 **RULE 12.1 - ITEMS NOT ADDRESSED HEREIN**

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398 Any item not addressed by these standing rules will default to acceptance
399 of the By-Laws of Capital Crossroads Gay Rodeo Association. Any subject
400 not specifically addressed by these standing rules may be accomplished
401 by special meeting of the Executive Board for that specific purpose and by
402 a majority vote of those present.

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404 **ARTICLE XIII – PERSONAL LIABILITY OF MEMBERS**

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406 **ARTICLE XIV – FESTIVALS AND RODEOS**

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408 **ARTICLE XV – NONPARTISAN ACTIVITIES**

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ARTICLE XVI - DEDICATION OF ASSETS

ARTICLE XVII - PROCEDURAL STANDARDS

RULE 17.1 - ASSOCIATION PARLIAMENTARIAN

A parliamentarian shall be appointed for all Association membership meetings by the President.

ARTICLE XVIII - SEVERABILITY OF PROVISIONS

ARTICLE XIX – THE INTERNATIONAL GAY RODEO ASSOCIATION (I.G.R.A.)

ARTICLE XX - DISSOLUTION

Revision History

Revision	Date	Comment
A.00.00	12 February 2004	First draft of document.
A.00.01	21 February 2004	Added editing changes from By-Laws Committee meeting on 02/12/2004.
A.00.02	29 February 2004	Added editing changes from By-Laws Committee meeting on 02/26/2004.
A.01.00	18 April 2004	Document placed into service.
B.08	08 December 2007	<p><u>Article I, Rule 1.2</u> Clarify logo and association name use.</p> <p><u>Rule 1.3</u> I.G.R.A. Recognition and SCCGRA acronym</p> <p><u>Article IV, Rule 4.2, #3</u> Delete Business Membership and renumber remaining items</p> <p><u>Rule 4.2, #4</u> Allow Honorary Membership by recommendation of the Membership Committee.</p> <p><u>Rule 4.3, #1</u> Add County of Residence to track members for I.G.R.A. reference.</p> <p><u>Article VI, Rule 6.1, #1</u> Board of Directors: President, Vice President of Administration, Vice President of Rodeo Operations, Secretary, Treasurer, Member-at-Large, and Trustee to I.G.R.A.</p> <p><u>Rule 6.2</u> Redefine Vice President into 2 vice presidents and list duties of each and duties of Member-at-Large. Add Trustee to I.G.R.A. and duties.</p> <p><u>Article VIII, Rule 8.1, #2</u> Broke Corporate Fundraising/Public Relations into 2 Committees, renumber remaining lines. <u>Rule 8.1, #9</u> Added definition of Royalty and Annual Royalty Contest</p>

Revision B.09

Revision	Date	Comment
B.09	11 December 2009	<p>The following changes were ratified by the membership at the Annual Membership Meeting on 12/11/2009:</p> <p><u>Article IV, Rule 4.3</u> Added “electronic equivalent” to membership application information requirements.</p> <p><u>Article V, Rule 5.1, #1</u> Added the Annual Meeting constitutes a quarterly meeting.</p> <p><u>Article VI, Rule 6.2</u> Added to Officer Responsibilities – President #5 ability to remove committee chairpersons, changed “special” to “ad hoc”, added reference to Bylaws and Standing Rules for ex-officio positions.</p> <p><u>Article VIII, Rule 8.1 #9</u> Added all titleholders must be at least 21 year old.</p> <p><u>Article IX, Rule 9.1</u> Added event budget requirement and approval by the Board.</p> <p>Editorial changes:</p> <p><u>Article XIX</u> Added The International Gay Rodeo Association (I.G.R.A.) article title to follow format of Bylaws. Renumbered subsequent articles.</p>